## Payment Options

Chinchilla State High School offers parents a number of options in relation to paying invoices. Please find information below on the various options available.

### Paying by BPOINT for Credit Card Payments

BPOINT is an online payment system which provides a secure and efficient method of collecting payments from parents/customers. **It is the preferred payment method for the Department of Education.** BPOINT payment methods are listed on invoices generated from the department’s finance systems. BPOINT allows customers make payments from their electronic devices.

**Method:** Direct Payment by Credit Card Online System to Student Account

- Enter Customer Reference Number (CRN) from the invoice you are paying – this is the unique identifier located at the bottom of your invoice/statement
- Enter Invoice Number. Enter Student’s Name. Indicate amount of payment and follow prompts. Select Invoice for payment.

### Paying by Internet Banking

**Method:** Direct Payment into School Bank Account

- Please contact the School Office on 0746729333 to obtain this information.
- Please record STUDENT NAME in the details section so that your payment can be recorded correctly.

### Paying in Person

**Method:** Payment by Credit Card, Debit Card, Cash, Cheque or Money Order

- Payment can be made at the School Office, Monday to Friday between the hours of 8:30am and 4:15pm.
- EFTPOS facilities are available.
- Credit Cards and Debit Cards (EFTPOS), Cash, Cheques and Money Orders are accepted.

### Paying by Phone

**Method:** Payment by Credit Card Only

- Call the School on 07 46729333, Monday to Friday between the hours of 8:30am and 4:15pm.
- Please have the account and your credit card details with you when you call.
- Accepted cards are VISA and MasterCard.

### Paying by Mail

**Method:** Payment by Cheque or Money Order

- Cheque and Money Orders made payable to Chinchilla State High School
- Post to Chinchilla State High School, PO Box 195, Chinchilla, Qld 4413

### Paying through Centrelink

**Method:** Direct payment into the school bank account

- Contributions can be paid directly to the school through Centrelink. Parents can nominate a fortnightly amount, not less than $20.00, and this is credited to the school account until the fees are fully paid. Unless otherwise negotiated payments must be completed by the end of Term 3.

### Payment Installment Scheme

Please contact the Administration Office to arrange a payment plan.

**Method:** Regular payments to the School via the options above with all debt to be finalised by end of Term 3.

- Complete Payment Schedule Agreement Form indicating payment terms
- Return to School and confirm acceptance of the agreement.
- Commence payment plan.

### Paying by BPAY

Please note that this payment option is no longer accepted effective from 3 September, 2018. Any payments made via BPAY after this date may not be allocated to the student account. It is recommended that parents remove this payee information from their online banking records.